Student Complaint Form

University of Colorado Law School

Student Name: Click or tap here to enter text.

Date: Click or tap to enter a date.

If you believe you have been subjected to, or witnessed, illegal discrimination, or offensive or inappropriate conduct by an employer or prospective employer, whether on campus or elsewhere, during the recruiting process, or during summer or other employment while a law student, including employment as an intern or extern, you are encouraged to complete and return this Complaint Form to the Career Development Office. Once this Complaint Form is received, you will be contacted by a Career Development Office (CDO) Assistant Dean to discuss the incident reported. Note that receipt of this form may trigger a reporting obligation to the Office of Institutional Equity and Compliance (OIEC).

The Assistant Dean, in consultation with the other CDO counselors, will review the incident and Complaint Form and may, if deemed appropriate, initiate an investigation of the facts of the incident. In deciding whether to complete an investigation and what action to take, the Assistant Dean will consider any factor deemed relevant, including the nature of the conduct, whether the conduct is isolated or part of a pattern, and the extent of any remedial measures initiated by the employer.

After completion of the review and investigation process, the Law School may decide to:

* Maintain a record of the complaint, but not contact the employer directly or take any further action.
* Bring the event to the employer’s attention, and if appropriate, ask the employer what measures they have taken or will take to address the situation.
* Prohibit the employer from interviewing at the Law School, posting a job opening with the Law School, limit Law School referrals to that employer for a prescribed period of time, or otherwise using the Law School’s facilities for a prescribed period of time.
* Refer the student to confidential campus support and resources, for example the [Office of Victim Assistance](https://www.colorado.edu/ova/) or [Counseling and Psychiatric Services](https://www.colorado.edu/counseling/).
* Adopt any other action deemed reasonable and appropriate.

The ultimate decision of what action, if any, to take, will be made by the CDO Assistant Dean who initially meets with the student, after consultation with the other CDO counselors and, if necessary, the Assistant Dean of Student Services and/or the Dean of the Law School.

No attorney-client relationship is created between the Law School, or any of its employees, and a student who brings a complaint alleging employer misconduct. The complaint procedures provided for herein shall not limit the right of a student to pursue any remedy available to the student under the law.

Note that delay in filing this Form can impede the ability of the CDO to investigate the incident and appropriately respond.

Name of person(s) alleged to have engaged in misconduct: Click or tap here to enter text.

Employer and location: Click or tap here to enter text.

Date and location of alleged misconduct: Click or tap here to enter text.

Detailed description of alleged misconduct: Click or tap here to enter text.