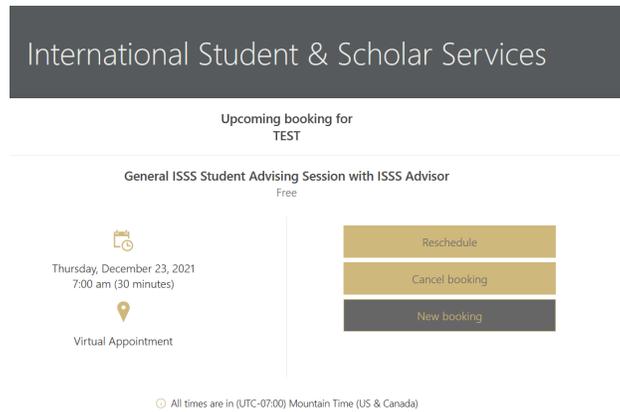


## Managing Your ISSS Advising Appointment (via Bookings)

After scheduling an ISSS advising appointment, you will be brought to a screen with the appointment details. From this screen, you can reschedule, cancel, and book another appointment.



### Appointment Confirmation Email

After booking an appointment, you will also receive an email with the appointment details and a calendar invite for the appointment.

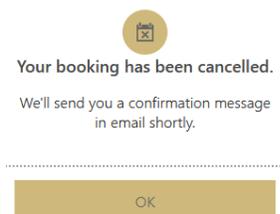
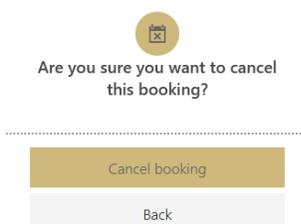


At the very bottom of the appointment confirmation email, there is a link for changing the appointment.



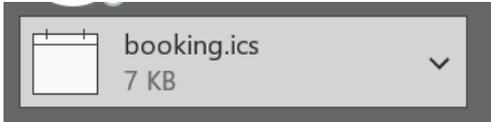
If you click on “Change your appointment,” you will be brought to the appointment details screen (from when you first booked the appointment).

- From this screen, you can reschedule, cancel, and book another appointment.
- If you click on Cancel Booking, you will be asked to confirm you would like to cancel the appointment. You will receive an email confirmation of the cancellation.

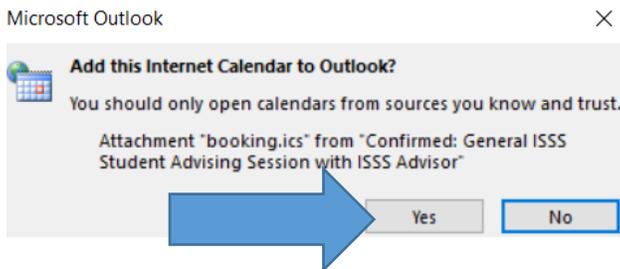


## Appointment Calendar Invite

The appointment confirmation email will also include a calendar invite attachment for the scheduled appointment.



You can double-click on the attachment to have the appointment added to your calendar.



7 AM | **General ISSS Student Advising Session with ISSS Advisor;** Virtual Appointment; International Student & Scholar Services

Your appointment will be with

International Student & Scholar Services  
Center for Community, S355  
(303) 492-8057  
<https://www.colorado.edu/iss/>

[Manage Booking](#)

If you click on the Manage Booking link, you will be brought into the appointment details screen (from when you first booked the appointment).

- From this screen, you can reschedule, cancel, and book another appointment.
- If you click on Cancel Booking, you will be asked to confirm you would like to cancel the appointment. You will receive an email confirmation of the cancellation.

